

1 HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

2 Minutes of the Board of Trustees

3 Rules Committee Meeting

4 March 12, 2002

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6 TRUSTEES PRESENT: Mr. Davis Yogi (Chairperson)  
7 Mr. Neal Miyahira  
8 Mr. Will Miyake  
9 Mr. Chip Uwaine

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11 HEUHBTF STAFF: Ms. Shirley Kawamoto  
12 Ms. Wanda Kimura  
13 Mr. Gary Sanehira  
14 Ms. Karen Tom

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16 ATTORNEY: Mr. Brian Aburano, Deputy Attorney General

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18 GUESTS: Mr. George Butterfield – HSTA-Retired  
19 Mr. Gordon Murakami – Royal State  
20 Mr. Charles Khim  
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22 I. CALL TO ORDER

23 The meeting of the Rules Committee convened at 3 p.m. in Conference Room 303, No. 1  
24 Capitol District Building, 250 South Hotel Street, Honolulu, Hawaii, on Tuesday,  
25 March 12, 2002.  
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27 II. NEW BUSINESS

28 A. Organization and staffing of committee  
29 Motion to elect Mr. Yogi as chairperson. (Miyake/Uwaine)  
30 Discussion: None.  
31 Vote: Unanimously passed.  
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33 Motion to elect Mr. Uwaine as vice-chairperson (Miyake/Yogi)  
34 Discussion: None.  
35 Vote: Unanimously passed.  
36

37 B. Matters relating to EUTF Administrative Rules

38 Mr. Uwaine informed the committee that staff had given him working papers  
39 related to the development of the sample administrative rules. Mr. Uwaine  
40 requested that staff provide the materials to all committee members.  
41

42 Ms. Karen Tom described the premises used in drafting the sample administrative  
43 rules: 1) rules required by Act 88, SLH 2001, and Chapter 91, HRS;  
44 2) enrollment/eligibility requirements; 3) simplify the organization of rules;  
45 4) eliminate shortages/overages of premium amounts; 5) standardize effective dates;  
46 6) efficiency of administration; and 7) provide for automated calculation of  
47 premiums due and effective dates.  
48

1 She commented that the rule proposals were discussed with the Public Employees  
2 Health Fund, Bert and his working staff; DHRD regarding PCP enrollments with  
3 Ms. Diane Sumida; DAGS/Payroll; and line agencies/carriers regarding issues, e.g.,  
4 eligibility date.

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6 After discussion on the approach to use in drafting rules, the committee requested  
7 that staff give a comparison briefing to the Committee. The briefing will be  
8 presented in two parts: Sections 1–3 of the project team’s proposals regarding  
9 administrative rules will presented to the Committee and Sections 4-6 will be  
10 presented to the Committee and certain agencies who will be invited to attend to  
11 understand the basis for the rule proposals.

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13 Mr. Miyake requested that the Operating Procedures be moved into rule proposals.

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15 III. NEXT MEETING:

16 Wednesday, March 27, 2002, 9 a.m., No. 1 Capitol District Building, Conference  
17 Room 303/304 for a briefing of the project team’s proposals regarding Administrative  
18 Rules Sections 1, 2, and 3.

19  
20 Tuesday, April 2, 2002, 1:30 p.m., State Office Tower, Civil Service Commission Room,  
21 14<sup>th</sup> Floor, to complete project team’s briefing on rule proposals Sections 4, 5, and 6.

22 The following will be invited to attend:

23 Unions (exclusive representatives),

24 Counties (Department of Human Resources Directors and C&C Board of Water Supply),

25 Retiree organizations,

26 State Departments (DOE, UOH, DOH, HHSC, DAGS, and PSD) and the Judiciary,

27 Public Employees Health Fund, and

28 Employees’ Retirement System.

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30 IV. ADJOURNMENT:

31 Motion to adjourn. (Uwaine/Miyahira)

32 Discussion: None. Vote: Unanimously passed.

33 Meeting adjourned at 4 p.m.

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35 Respectfully submitted,

36  
37 /s/ Davis Yogi

38 Davis Yogi, Chairperson

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40 APPROVED on March 27, 2002.

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42 Document distributed:

- 43 1. Memorandum submitted by Mr. Melvin Higa, Mutual Benefit Association of Hawaii, dated  
44 February 25, 2002. (3 pages)